
Position Available

About SAMBA

SAMBA, an insurance company located in Rockville, Maryland, offers a health insurance plan to federal employees.

For over 70 years, SAMBA has been dedicated to protecting federal employees, annuitants, and their families. SAMBA is a not-for-profit federal employee benefit association with an array of insurance plans – including the comprehensive SAMBA Federal Employee Health Benefit (FEHB) plan.

SAMBA is seeking to fill a position in its Member Services Call Center.

Member Services Representative

Responds to written and telephonic inquiries from health plan members, doctors, and hospitals regarding member eligibility, medical and pharmacy plan benefits, and claims status.

Experience

- A minimum of three years of work experience with a health plan is required.

Education

- High school diploma or general education degree (GED) required. College degree preferred.

Competencies

- Excellent communication skills (verbal and written) are required.
 - Ability to read and comprehend instructions, short correspondence, and memos. Ability to write basic business correspondence. Ability to effectively present information in one-on-one and small group situations.

SAMBA offers competitive pay, a 35-hour workweek, and company-paid medical, life insurance, disability and retirement plans. Salary is negotiable based on experience. .

To apply, send resume to jobs@sambaplans.com.

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